

Personal details of the employer

EMPLOYER	FANUC EUROPE CORPORATION
SECTOR	INDUSTRIAL
ACTIVITY / DESCRIPTION	The company produces Industrial Robots, Replacement Parts, Motor repair, Engineered Solutions and etc.
EMPLOYEES NATIONAL	Maria PONCE, Lorena MULLER, Lydia LEU-SARRITZU Leyla GAFAROVA
LOCATION	7, rue Benedikt Zender, 6468 Echternach, Luxembourg
WEBSITE	FANUC EUROPE CORPORATION - Fanuc or fanuc.eu
CONTACT	+352 72 77 77 0

JOB OFFER 1

JOB TITLE

Internship | Marketing

FUNCTIONS

- You are currently enrolled in a Bachelor's or Master's degree (Marketing, Commercial, Business Administration, or equivalent)
- Creative personality and motivation to work in an agile environment
- You are a team player and obtain a well-structured and organized work habit
- Fluency in English is required, other languages are considered an asset
- Excellent verbal and written communication skills and intercultural competence
- Familiarity with marketing computer software and social media platforms
- Good knowledge of MS Office programs
- Passion for the marketing industry and its best practices

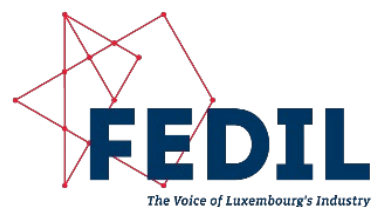
QUALIFICATIONS

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LANGUAGES

English

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OTHER INFORMATION (OPTIONAL):

- **Employment contract**
 - *Internship*
- **Working time**
 - *Full-time*
- **Workplace location : Ecternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxemburg**

INTERESTED?

Please send your application to the following address via

[Job Description - Internship | Marketing \(2000000E\) \(taleo.net\)](#)

JOB OFFER 2

JOB TITLE

Internship | Customisation Operations

FUNCTIONS

- Pre-Capacity planning based on Weekly production planning of customization activities based on planned units and coming orders from customers
- Managing Production change based on priorities and urgency of orders
- Communicating with internal colleagues in Sales Support and Material Management for follow-up and availability checks
- Communication with local European offices for updates and status of customization orders
- Following up production statuses and proceeding with JDE order processes with LSP and internal Warehouse
- Supporting execution teams using external tools (Product configurator) and working on documentation
- Following up to supply requirements of ECC, e.g. packing materials, etc.

QUALIFICATIONS

- Degree from a technical school or university in the area of business management, Supply Chain, and/or Logistics
- MS Office Applications
- Experience with ERP systems would be an asset
- Eager to work in a young and international team
- Flexible, open-minded to changes and challenges
- Ability to handle short time changes and priorities
- Strong and positive communication skills
- Fluency in English is mandatory, other languages are considered an asset
- Excellent verbal and written communication skills and intercultural competence

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
Internship
- **Working time**
Full-time
- **Workplace location :** Eternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxemburg

INTERESTED?

Please send your application to the following address via

[Job Description - Internship | Customisation Operations \(22000005\) \(taleo.net\)](#)

JOB OFFER 3

JOB TITLE

Internship | IT - CRM Project Support

FUNCTIONS

- To take over administrative and communication tasks to support the overall CRM project
- Support ongoing CRM training activities
- Creation and update of user manuals
- Assistance with project communication
- Support knowledge transfer and regular communication flow
- Development of a CRM newsletter
- Preparation of e-learning material

QUALIFICATIONS

- Studying Computer Science, Business Administration with a focus on IT or similar subjects
- Advanced knowledge in all Microsoft Office applications, especially Word and Excel
- Interest in learning and using the Salesforce CRM platform
- Have good analytical skills ability to synthesize information and able to manage several projects at the same time
- Good communication, organizational, teamwork, and problem-solving skills
- Friendly, professional and supportive approach
- Fluent in English, both written and spoken (any other European language is seen as an asset)

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract:** Internship
- **Working time:** *Full-time*
- **Workplace location :** Eternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Eternach, Luxembourg
- **Other details in our website**

INTERESTED?

Please send your application to the following address via

[Job Description - Internship | IT - CRM Project Support \(2100000B\) \(taleo.net\)](#)

JOB OFFER 4

JOB TITLE

Internship Business Excellence

FUNCTIONS

- Active support of the FX Team (Change Management Team) to drive the transformation activities
- Responsible for our internal content hub (SharePoint): maintain, track and create content to ensure a good employee experience
- Help to give our Change Initiative internal (e.g., newsletter, announcements) and external (e.g., LinkedIn) visibility
- Plan and organize internal events and formats linked to our transformation journey
- Join internal meetings and be responsible for presentations and documentations

QUALIFICATIONS

- Continuing studies in business administration or a comparable degree (BWL, media design, communication)
- Ideally first practical experience through internships
- Skills in Microsoft 365 (SharePoint, Word, PowerPoint, Excel) considered being an advantage
- Fluent in English, and other languages are considered to be an advantage
- You are an organizational talent with a strong focus on the quality of work
- You are a flexible and resilient personality, treating all colleagues with respect
- You are passionate about your area of work (transformation, innovation) and committed to your responsibilities

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
Internship
- **Working time**
Part-time for hours/week
- **Workplace location :** Eternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxembourg

INTERESTED?

Please send you application to the following address via

[Job Description - Internship | Business Excellence \(2200001D\) \(taleo.net\)](#)

JOB OFFER 5

JOB TITLE :

Internship ICT Business Intelligence

FUNCTIONS

- Support our team in advising our customers on all questions concerning Business Intelligence & Data Analytics
- Assist in the creation of various reports and modifying FANUC's data models
- Gain insights into the technical conception and operative introduction of new BI systems
- Having an impact on the organization's strategic, tactical and operational business decisions

QUALIFICATIONS

- Currently enrolled as Bachelor's or Master's student and pursuing your studies in business or information technology
- Interest in design and implementation of Business Intelligence solutions or reporting
- Analytical thinking and a methodical approach
- Knowledge of the following tools would be a plus:
 Excel, Power BI, SQL Server Management Studio, SQL Server Integration Services, SQL Server Analysis Services, Visual Studio, Tabular editor, DAX editor
- Strong interpersonal and communication skills
- Fluent in English; any other language is considered an asset

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
 - *Internship*
- **Working time**
 - *Full-time*
- **Workplace location : Eternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxembourg**

INTERESTED?

Please send you application to the following address via

[Job Description - Internship | Business Intelligence \(2100000S\) \(taleo.net\)](#)

JOB OFFER 6

JOB TITLE :

Internship – Finance and Accounting

FUNCTIONS

- Support accounts receivable, payable, and reconciliation of bank statements
- Recording of operating expenses and bank statements

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- Preparation of payment batches
- Participate in the monthly financial closing process
- General support with ad-hoc requests from our offices across Europe

QUALIFICATIONS

- Currently studying Accounting or similar subjects
- Working knowledge and a good understanding of general accounting functions is an asset
- Proficient in Microsoft Office applications
- Good organizational and time management skills
- Good interpersonal skills
- Friendly, professional, and supportive approach with international colleagues and internal customers
- Work proficiency in English and other languages is considered an asset

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
 - *Internship*
- **Working time**
 - *Full-time*
- **Workplace location : Eternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxemburg**

INTERESTED

Please send you an application to the following address via

[Job Description - Internship | Finance & Accounting \(2100000C\) \(taleo.net\)](#)

JOB OFFER 7

JOB TITLE :

Internship | ICT Infrastructure & Service Desk

FUNCTIONS :

- Working together with the head of our CT Service Desk, organizing and managing the activities of the service desk team

- Supporting ICT operations following defined procedures, tools, and standards. Actively supports the ICT organization to improve existing procedures, toolsets, and standards by establishing common practices (such as ITIL).
- Help users assistance on
- Technical issues over the phone and in person
- Answering questions
- Making an initial diagnosis of any malfunction

QUALIFICATIONS

- Currently enrolled as Bachelor's or Master's student and pursuing your studies in business, economics, finance, information technology, mathematics, or equivalent
- Ability to work independently and solve problems
- Solid analytical abilities and service-oriented action
- Strong communication skills (oral and written) in English
- Good M365 skills, especially in MS Excel, Project Online, SharePoint, and Outlook
- Strong interpersonal and communication skills

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
 - *Internship*
- **Working time**
 - *Full-time*
- **Workplace location :** Eternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxembourg

INTERESTED

Please send you an application to the following address via

[Job Description - Internship | ICT Infrastructure & Service Desk \(2100000H\) \(taleo.net\)](#)

JOB OFFER 8

JOB TITLE :

Internship in Robotics Customization

FUNCTIONS

- Installing and setting up our robots and machines with accessories and peripheral equipment before they are sent to our customers across Europe to meet required customer specifications

- Ensuring correct technical information about the set-up and installation of each product in the frame of quality level
- Using MS Office, ERP, and special IT tools within the process
- Being responsible for own assigned work/project from beginning till the end
- Providing support within the organization according to the direction of team superiors

QUALIFICATIONS

- Studying Industrial Mechanics / Electronics / Mechatronics or equivalent technical qualification
- Basic knowledge and preferably practical experience in the field of electrical and mechanical engineering
- Experience with industrial robots and CNC machines is a big plus
- Fast learner and able to learn 'on the job
- Self-motivated and independent personality, able to work independently as well as in teams
- Able to adapt to an always-changing role and conditions
- Fluency in English is mandatory, other languages are considered an asset
- Excellent verbal and written communication skills and intercultural competence

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
 - *Internship*
- **Working time**
 - *Full-time*
- **Workplace location : Eternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Eternach, Luxembourg**

INTERESTED?

Please send you application to the following address via

[Job Description - Internship | Robotics Customisation \(22000004\) \(taleo.net\)](#)

JOB OFFER 9

JOB TITLE :

Internship | European Procurement - Supply Chain - 2100000G

FUNCTIONS

- Managing Supplier Information and details (keeping the database up to date)
- Supplier Performance Management

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- Managing the contracts and NDA database
- Review the current approval process of locally produced parts and create a wiki page for European subsidiaries
- Supporting saving tracking and creating price comparisons
- Review and ensure that ISO 9001 procedures are followed

QUALIFICATIONS

- Studying towards a University degree in Business, Engineering, Purchasing, or related field
- Understanding of purchasing related & quality related Key Performance Indicators
- Ability to analyze data and reports to determine acceptable results and recommendations
- Previous experience or knowledge of ISO standards is considered an asset
- Well-structured and organized work habits
- Excellent verbal and written communication skills in English and intercultural competence
- Good knowledge of MS Office, especially MS Excel; knowledge of Access, Visio, or MS PowerPoint recommended

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
 - *Internship*
- **Working time**
 - *Full-time*
- **Workplace location : Ecternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxembourg**

INTERESTED?

Please send your application to the following address via

[Job Description - Internship | European Procurement - Supply Chain \(2100000G\) \(taleo.net\)](#)

JOB OFFER 10

JOB TITLE :

Internship | ICT Modern Workplace / M365

FUNCTIONS

- Helping the M365 project team with the implementation and roll-out of Microsoft 365 in Europe
- Supporting our internal departments on Microsoft 365 Collaboration Tools (e.g. OneDrive, Outlook, Teams, Planner)
- Design and implementation of trainings and workshops (eLearning, live trainings)
- Further improvement of our collaboration platforms and Microsoft 365 together with our ICT Infrastructure and Application department
- Assist the project manager in administrative activities and management of the project based on Hybrid Prince2

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QUALIFICATIONS

- Currently enrolled as Bachelor's or Master's student and pursuing your studies in business, economics, finance, information technology, mathematics, or equivalent
- Ability to work independently and solve problems
- Solid analytical abilities, combined with being detail-oriented;
- Strong communication skills (oral and written) in English.
- Work experience in Project Management Office with project coordination is highly appreciated
- M365 skills, especially MS Excel, Project Online, SharePoint, and Outlook
- Strong interpersonal and communication skills
- Fluent in English; any other language is seen as an asset

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
 - *Internship*
- **Working time**
 - *Full-time*
- **Workplace location : Eternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxembourg**

INTERESTED?

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[Job Description - Internship | ICT Modern Workplace/M365 \(2100000V\) \(taleo.net\)](#)

JOB OFFER 11

JOB TITLE :

Internship | Marketing – Graphic Design

FUNCTIONS

- Maintain, update, and develop a variety of marketing materials (print and digital): brochures, posters, advertisements, banners, social media images, videos, etc., by the company's corporate identity
- Take creative responsibility for projects from initial brief to finished product
- Develop, visualize, and communicate creative ideas to internal and external stakeholders
- Assist with other types of projects when required (photo shoots, presentations, etc.)

QUALIFICATIONS

- Enrolled in a Bachelor's or Master's degree in Marketing or Graphic Design
- Experience with InDesign, Photoshop, and Illustrator; Adobe Premiere Pro or any other Adobe Creative Suite/Creative Cloud software is a plus

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- Experience with photography, video and audio editing and creation of HTML5 web animation is a plus
- Meet deadlines, be attentive to detail and quality of work while being an excellent team player with a collaborative approach and able to work independently
- Curious in understanding the products & services offered by the company
- High level of creativity and problem solving
- Proficient in English – any other language could be considered an asset

LANGUAGES

English

OTHER INFORMATION (OPTIONAL):

- **Employment contract**
 - *Internship*
- **Working time**
 - *Full-time*
- **Workplace location : Ecternach, Industrial Zone - 7, rue Benedikt Zender, 6468 Echternach, Luxemburg**

INTERESTED?

Please send you application to the following address via

[Job Description - Internship | Marketing - Graphic Design \(2200001F\) \(taleo.net\)](#)